

**Supply and delivery of Desktop Computer, Smart Projector and Office LTSC Professional
Plus 2021**

REQUEST FOR PROPOSAL

Deadline for Submission of Proposal: 11th May 2022

Procurement Department
Sunaulo Parivar Nepal
Implementing Partner of Marie Stopes International



सुनौलो परिवार नेपाल

Request for proposal

Sunaulo Parivar Nepal (SPN) is a well-established NGO delivering Family Planning and Sexual Reproductive Health service throughout Nepal via different service delivery channels: centers, outreach, and Marie Stopes (MS) Ladies. It is the local implementing partner of Marie Stopes International (MSI), UK, a global social business providing reproductive health services across the world with a mission of ensuring every individual's fundamental right to have children by choices, not chance.

SPN calls for proposals from interested organizations to bid for the required Desktop Computer and Smart Projector.

Please visit our website <https://www.mariestopes.org.np/> for detailed Terms of Reference.

The quotation should be submitted by 11th May 2022 by 5:00 PM. Interested applicants are requested to submit sealed hard copy with subject “**Desktop Computer, Smart Projector and and Office LTSC Professional Plus 2021**” along with company and Vat Registration, latest tax clearance, audit report and service-related certificate to:

**The Procurement Department
Sunaulo Parivar Nepal
Opposite Chinese Embassy, Baluwatar
Kathmandu, Nepal**

Please ensure that the technical and financial proposals are submitted in two separate sealed files.

Only shortlisted bidder will be contacted for further negotiation.

1. Introduction and Organizational overview

Sunaulo Parivar Nepal (SPN)

Sunaulo Parivar Nepal (SPN) is a well-established NGO delivering Family Planning and Sexual Reproductive Health Services through out Nepal via different service delivery channels: centers, outreach, and Marie Stopes (MS) Ladies. It is the local implementing partner of Marie Stopes International (MSI), UK, a global social business providing reproductive health services across the world with a mission of ensuring every individual's fundamental right to have children by choice, not chance.

2. Objective

With MSI's technical and financial support, to provide, family planning and other sexual and reproductive health (SRH) service to over 184,000 clients a year across over 50 districts in Nepal through a variety of service delivery channels that include a network of static clinic centers, mobile outreach teams, public sector strengthening teams MS Ladies (nurse, entrepreneurs), and a commercial sales channel. As a member of the MSI global partnership, SPN can use the MSI global brand, and its clinics work under the title "Marie Stopes Center."

SPN is dedicated to increasing access to high quality reproductive health information and services for the underserved, including youth, the poor and rural women.

3. Language

All bids should be submitted in English

The contract and all future correspondence will be in English

4. Contract terms

The Framework Agreement/Contract (FA) will be valid from the date of tender opening till successful completion of deliver.

The contract will be a supply agreement for the period stated above.

5. The Goods/Services required

Please refer to Point No. 6 Specification details

6. Specifications

a. Desktop Computer – 10pcs. Please find the Specification below:

- Brand/Model: Dell OptiPlex 3080
- Processor: Intel Core i3 10th Generation
- RAM: 8 GB DDR4
- Storage: 1TB HDD
- Display: 18.5" LED Display
- OS: Windows 10 pro
- Warranty: 1-Year Warranty

b. Smart Projector – 10pcs. Please find the Specification below:

- Projection System: DLP Single 0.65" WXGA
- DMD type: DMD chip
- Resolution: 1280 x 800 pixels, 16:10
- Brightness (ANSI lumens): 3,600 Lumens
- Contrast Ratio (FOFO): 20,000:1
- Display Color: 1.07 Billion Colors
- Native Aspect Ratio: Native 16:10 (5 aspect ratio selectable)
- Light Source: Lamp 200W
- Light Source life*: Normal 5000 hrs; Economic 10000 hrs; SmartEco 10000 hrs; LampSave 15000 hrs
- Throw Ratio: 1.55~1.7
- Zoom Ratio: 1.1X
- Lens Control: Manual Focus
- Lens shift: N/A
- Projection Offset**: $100 \pm 2.5\%$ (Full-Height)
- Projection Size: 60"~180"
- Keystone Correction: 1D, Vertical +/- 40 degrees
- Built-in Speaker: 2W x1
- Security: Security Bar

Feature:

- Built-In smart system, BenQ Launcher, Hidden Wireless dingle, Bluetooth Audio out, Digital zoom(2x), Digital Shrink and Shift
- OS System: Android 6.0
- ROM/RAM: 16GB/2GB
- Wireless: Dual Band 802.11ac/b/g/n, 2.4G/5G
- Bluetooth: 4.0
- Resolution Support: VGA(640 x 480) to WUXGA_RB(1920 x 1200)
- Horizontal Frequency: 15~102KHz
- Vertical Scan Rate: 23~120Hz
- HDTV Compatibility: 480i, 480p, 576i, 567p, 720p, 1080i, 1080p
- Video Compatibility: NTSC, PAL, SECAM
- HDMI:x1, PC (D-sub 15pin): x1, Monitor out (D-sub 15pin, Female): x1, Audio in (mini jack): x1, Audio out (mini jack): x1, RS232 In (D-sub 9pin, male): x1, USB TypeA-1: x1, USB TypeA-2 (5V,1.5A): x1, Type A (For hidden wireless dongle): x1, USB Type mini B: x1, IR Receiver (Front+Top): x2
- Power Consumption (Max/Normal/Eco): Max 320W. Normal 280 W. Eco 235 W., Standby Power Consumption : Normal < 0.5W, Power Supply: 100 ~ 240V AC
- Net Weight (Kg/ lbs): 2.5 Kg, Dimensions (W x H x D)(mm): 296 x 120 x 232 mm
- Noise Level(Normal/Eco): 33/29 dBA, Operating Temperature: 0 ~ 40oC
- Remote Control w/ Battery: Yes(RCI023), Power Cord: Yes, Warranty Card (by region): Yes, VGA cable: Yes, QSG: Yes, Wireless Dongle: WDR02U
- Spare Lamp Kit: Yes(5J.JLT05.001), Universal Ceiling Mount: Yes, 3D Glasses: Yes
 - OSD Language: English
 - The Contrast is measure by Full On Full Off standard.

* LightSource life results will vary depending on environmental conditions and usage. Actual product's features and specifications are subject to change without notice.

* Storage: Temperature: -20~60°C; Humidity: 10~90%RH (without condensation)

* Transmission quality depends on Wi-Fi environment and the screen mirroring compatibility of mobile devices from different brands.

c. Office LTSC Professional Plus 2021 – 10pcs.:

7.Payment Terms

SPN Nepal's standard terms of payment will be done upon completion of each delivery in the following way.

- I. 80% upon supply and delivery of computers (total required unit).
- II. Remaining 20% on verification and confirmation of Laptops specification.

8.Documents required to be submitted (mandatory)

Bidder shall be required to submit following documents along with bid:

- Authorized reseller certified from Dell
- Copy of Company Registration
- Copy of VAT Registration document
- Latest Tax Clearance Document
- Latest Audit Report

9.Submission of Bid

Bidder is required to submit sealed proposal in two envelopes with:

1. Technical Proposal for Computer (OEM). This must include
 - Application letter Dell valid authorized reseller certificate (SPN will confirm with Dell)
 - Specification compliance
 - Sign and Stamped RFP.
 - Bidder Representation Form
 - Supplier Questionnaire
 - Code of conduct
2. Financial Proposal for Computer (OEM)

The envelop shall be addressed to:

- Copy of Company Registration
- Copy of VAT Registration document
- Latest Tax Clearance Document
- Latest Audit Report
- Price Schedule

**Procurement Department
Sunaulo Parivar Nepal
Baluwatar (Opp. Chinese Embassy)
Kathmandu, Nepal**

10.Opening of tender

Tender Opening shall be done next working of the last submission date in the presence of evaluation

committee. Detail evaluation shall be done after technical and financial opening based on bid evaluation criteria.

11. Bid Evaluation Criteria

11.1. Essential criteria

- Bidder's registration in Nepal, submit copies of Company registration, VAT registration, latest tax clearance, quality assurance certificate and guaranty/warranty if any.
- Bidder meets required specification for the service as per mentioned above
- Bidder's must confirm and sign all the bidding documents along with attached supplier questionnaire and code of conduct.

11.2. Weighting criteria:

The evaluation criteria are scored as follows:

Technical proposals will be assessed against the below criteria and weighing for a total of 30%:

	Technical Proposal Evaluation Criteria	Max Score (30%)
The potential capability to have quality services, capacity and coverage to be provided to SPN will be considered based on the following:		
1	Relevant Experience (years)	5
2	Specification conformity	15
3	Lead Time/Delivery	10

Only bids which conform to the administrative requirements set out in these instructions will qualify for financial evaluation.

	Financial Evaluation Criteria	Max Score (70 %)
1	Financial Stability (analysis of last audit report) and Financial Legality (Submission of all the financial compliance document as per RFP)	5
2	Cost/Price of Service	65

11.3 Period of Validity of proposal

Proposal shall remain valid for 90 days from the date of proposal submission. A proposal valid for a shorter period shall be rejected because it is non-responsive.

12. List of Appendixes

Appendix	Appendix Reference Number
RFP Submission Form	Appendix 1
Code of Conduct	Appendix I
Supplier Questionnaire	Appendix III
Bidder representation form	Appendix IV
Price Schedule	Appendix V